

Annual Dues Reminder

Dear [Member's Name],

We hope this message finds you well. This is a friendly reminder that your annual dues for [Organization/Association Name] are due on [Due Date].

The total amount due is [Amount]. Please make your payment by the due date to ensure continued membership benefits.

You can pay your dues via the following methods:

- Online at [Website Link]
- By mail: [Mailing Address]

If you have any questions regarding your dues or payment options, please feel free to contact us at [Contact Information].

Thank you for your continued support!

Sincerely,

[Your Name]

[Your Title]

[Organization/Association Name]