

# Early Payment Discount Reminder

Dear [Client's Name],

We hope this message finds you well. We are writing to remind you of the upcoming early payment discount available for Invoice #[Invoice Number] dated [Invoice Date].

As a valued customer, we would like to offer you a [X%] discount on your total invoice amount if payment is received by [Early Payment Due Date].

Please feel free to reach out if you have any questions or need further assistance. We appreciate your prompt attention to this matter and look forward to continuing our partnership.

Thank you!

Best Regards,  
[Your Name]  
[Your Title]  
[Your Company]  
[Your Contact Information]