

Service Discontinuation Notification

Dear [Customer Name],

We are writing to inform you that, effective [Date], we will be discontinuing our [Service Name]. This decision was not made lightly, and we appreciate your understanding.

We encourage you to transition to alternative options that may suit your needs. For assistance, please feel free to contact our support team at [Support Contact Information].

We sincerely thank you for your support and patronage.

Best regards,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]