

Account Balance Update

Dear [Account Holder's Name],

We hope this message finds you well. We are writing to inform you of the current balance in your account as of [Date].

Your account number: [Account Number]

Current balance: \$[Balance Amount]

If you have any questions or need further assistance, please do not hesitate to contact us at [Contact Information].

Thank you for banking with us.

Sincerely,

[Your Company Name]

[Your Company Address]

[Your Company Phone Number]

[Your Company Email]