

Vendor Confidentiality Agreement

Date: [Insert Date]

From: [Your Company Name]

To: [Vendor Name]

Subject: Confidentiality Agreement

Dear [Vendor Name],

This Vendor Confidentiality Agreement ("Agreement") is entered into as of the date written above, by and between [Your Company Name], located at [Your Company Address] ("Disclosing Party"), and [Vendor Name], located at [Vendor Address] ("Receiving Party").

1. Definition of Confidential Information

For purposes of this Agreement, "Confidential Information" shall include all information disclosed by the Disclosing Party to the Receiving Party, whether in oral, written, or any other form, relating to [describe the product/scope].

2. Obligations of Receiving Party

The Receiving Party agrees to:

- Maintain the confidentiality of the Confidential Information.
- Not disclose Confidential Information to any third party without prior written consent from the Disclosing Party.
- Use the Confidential Information solely for the purpose of [specific purpose].

3. Term

This Agreement shall commence on the date above and continue until the Confidential Information is no longer deemed confidential by the Disclosing Party.

4. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of [State/Country].

By signing below, both parties agree to the terms and conditions outlined in this Vendor Confidentiality Agreement.

Disclosing Party: [Your Company Name]

Authorized Signatory

Date: _____

Receiving Party: [Vendor Name]

Authorized Signatory

Date: _____

End of Agreement