

Dear Valued Client,

We hope this message finds you well. We are excited to announce the introduction of our new e-invoicing option, aimed at streamlining our billing process and enhancing your experience with us.

Starting from **[Effective Date]**, you will have the option to receive invoices electronically. This method is not only more efficient but also environmentally friendly, reducing paper usage and storage needs.

To opt-in for e-invoicing, please reply to this email or contact your account representative at **[Contact Information]**. Once registered, you will receive your invoices directly to your designated email address.

We believe this new option will make our transactions smoother and more convenient. Thank you for your continued partnership.

Sincerely,
[Your Name]
[Your Position]
[Your Company]
[Your Contact Information]