

Confirmation of Payment

Date: [Insert Date]

Dear [Recipient's Name],

We are pleased to confirm that we have received your installment payment of [Insert Amount] on [Insert Date]. This payment is for the [Insert Purpose/Description of Payment].

Your current balance is now [Insert New Balance].

Thank you for your prompt payment. If you have any questions, please feel free to contact us at [Insert Contact Information].

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]