

Vendor Partnership Renewal Proposal

Date: [Insert Date]

[Vendor Name]

[Vendor Address]

[City, State, Zip]

Dear [Vendor Contact Name],

I hope this message finds you well. As we approach the expiration of our current partnership agreement, we would like to take this opportunity to propose the renewal of our vendor partnership.

Over the past [duration of partnership], we have seen significant benefits from our collaboration, including [list a few key achievements or benefits]. We value the quality and service provided by your team and believe that renewing our partnership will continue to drive mutual success.

We are proposing the following terms for the renewal:

- Duration: [Insert proposed duration]
- Pricing: [Insert pricing details]
- Services: [List specific services provided]

We would appreciate the opportunity to discuss this proposal further and explore how we can enhance our partnership moving forward. Please let us know a convenient time to connect.

Thank you for considering our renewal proposal. We look forward to your positive response.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]