

Renewal of Vendor Collaboration Agreement

Date: [Insert Date]

[Vendor Name]

[Vendor Address]

[City, State, Zip Code]

Dear [Vendor Contact Name],

We are pleased to inform you that we would like to renew our Vendor Collaboration Agreement dated [Insert Original Agreement Date]. Your services have been invaluable to us, and we look forward to continuing our successful partnership.

The new term of the agreement will begin on [Insert Start Date] and will end on [Insert End Date], under the same terms and conditions as detailed in the original agreement, unless otherwise modified by mutual consent.

Please review the attached agreement for your confirmation. If you have any questions or require any changes, do not hesitate to reach out to us.

Thank you for your continued partnership. We look forward to working together in the coming period.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]