

Important Update: Our Newsletter Frequency

Dear [Recipient's Name],

We hope this message finds you well. We are writing to inform you about an update to our newsletter frequency.

Starting from [Start Date], we will be sending out our newsletters on a [Weekly/Bi-Weekly/Monthly] basis. This change aims to provide you with more targeted content and timely updates that matter most to you.

We appreciate your continued support and look forward to keeping you informed with relevant news and insights.

Thank you for being a valued member of our community!

Best regards,

[Your Name]
[Your Position]
[Your Company]