

# Newsletter Article Assignment Breakdown

Dear [Student's Name],

We are excited to announce the assignment for your upcoming newsletter article! Below is a detailed breakdown of the assignment:

## Assignment Title: Exploring Local Community Stories

### Objective:

To engage with local community members and share their stories through a well-researched article.

### Article Length:

Approximately 800-1000 words.

### Deadline:

[Insert Deadline Date]

### Sections to Include:

- **Introduction:** Brief overview of the community and the purpose of the article.
- **Main Body:**
  - Feature Story 1: [Topic]
  - Feature Story 2: [Topic]
  - Additional Highlights: [Topics]
- **Conclusion:** Summary and key takeaways.

### Research and Interviews:

Make sure to conduct interviews with at least 2-3 community members and gather relevant statistics or quotes to support your article.

### Submission Guidelines:

Please submit your article in a Word document format via email to [Instructor's Email Address].

If you have any questions, feel free to reach out!

Best regards,

[Your Name]  
[Your Position]