

Power Purchase Agreement Termination

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]

[Recipient Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Termination of Power Purchase Agreement

We are writing to formally notify you of the termination of the Power Purchase Agreement (PPA) dated [Date of Agreement] between [Your Company Name] and [Recipient Company Name]. This termination is effective as of [Effective Termination Date] as per the terms outlined in Section [Relevant Section] of the Agreement.

Upon concluding the agreement, we request the following steps be undertaken:

- [List any relevant actions or responsibilities]
- [List any relevant actions or responsibilities]

We appreciate the collaboration and hope that this termination can be conducted smoothly. Please confirm receipt of this letter and acknowledgment of the termination.

Thank you for your understanding.

Sincerely,

[Your Name]
[Your Title]
[Your Company Name]