

Engagement Letter for Turnaround Consultancy Services

Date: [Insert Date]

[Consultant's Name]

[Consultant's Company]

[Consultant's Address]

[City, State, Zip]

Dear [Consultant's Name],

We are pleased to confirm your engagement as a turnaround consultant for [Client's Company Name]. This letter outlines the terms of your engagement and the specific services you will provide.

Scope of Services

You will assist us in identifying areas for improvement, developing strategies for operational efficiency, and implementing changes to enhance our overall performance.

Duration of Engagement

The services will commence on [Start Date] and continue until [End Date], unless terminated earlier in accordance with the terms of this letter.

Compensation

The fee for your services will be [\$Amount] per hour, billed monthly. Any additional expenses incurred must be pre-approved by us.

Confidentiality

Both parties agree to maintain the confidentiality of all proprietary information shared during the course of this engagement.

Acceptance

If you agree with the terms stated above, please sign and return a copy of this letter by [Return Date].

Sincerely,

[Your Name]

[Your Position]

[Client's Company Name]

[Client's Address]

[City, State, Zip]

Acceptance

[Consultant's Name]

Date: _____