

Volunteer Terms and Conditions Agreement

Date: [Insert Date]

Dear [Volunteer Name],

Thank you for your willingness to volunteer with [Organization Name]. We appreciate your commitment to our cause. This letter serves as a formal agreement regarding your volunteer terms and conditions.

1. Purpose of Volunteer Work

Your role as a volunteer will involve [describe the specific tasks or roles].

2. Duration of Agreement

This agreement will commence on [start date] and will continue until [end date/indefinite], unless terminated by either party.

3. Responsibilities

You agree to fulfill the responsibilities outlined in the attached volunteer position description, and to adhere to [Organization Name]'s policies and procedures.

4. Confidentiality

As a volunteer, you may have access to confidential information. You agree not to disclose such information to any third party without prior written consent.

5. Liability

[Organization Name] will not be liable for any accidents, injuries, or losses incurred while volunteering, except as required by law.

6. Termination

This agreement may be terminated by either party by providing written notice at least [notice period] before the intended termination date.

7. Agreement

By signing below, you acknowledge that you have read, understood, and agree to the terms and conditions of this volunteer agreement.

Volunteer Signature: _____ Date: _____

Organization Representative Signature: _____ Date: _____

Thank you for your service!

Sincerely,

[Your Name]

[Your Position]

[Organization Name]