

Event Volunteer Agreement

Date: [Insert Date]

Dear [Volunteer Name],

Thank you for your willingness to volunteer for [Event Name] scheduled on [Event Date]. This letter serves as an agreement between you and [Organization Name]. Your participation is invaluable to the success of this event.

Volunteer Information

Name: [Volunteer Name]

Contact Information: [Phone Number, Email]

Event Details

Event Date: [Event Date]

Event Location: [Event Location]

Your Role: [Volunteer Role/Description]

Terms of Agreement

- You agree to arrive on time and fulfill your duties as outlined above.
- You will adhere to the policies and guidelines set forth by [Organization Name].
- You will communicate any issues or emergency situations to the event coordinator promptly.
- This agreement does not constitute an employer-employee relationship.

Signatures

By signing below, you acknowledge that you have read and agree to the terms outlined in this agreement.

[Volunteer Name] - Volunteer Signature

[Organization Representative Name] - Signature

Thank you once again for your commitment to [Event Name]. We look forward to working with you!

Sincerely,

[Your Name]

[Your Position]

[Organization Name]