

Venue Rental Agreement

Date: [Insert Date]

Venue Name: [Insert Venue Name]

Venue Address: [Insert Venue Address]

Client Name: [Insert Client Name]

Client Address: [Insert Client Address]

Agreement Terms

1. **Event Date:** [Insert Event Date]
2. **Event Time:** [Insert Event Time]
3. **Rental Fee:** \$[Insert Amount]
4. **Deposit:** \$[Insert Amount] (due upon signing)
5. **Final Payment:** \$[Insert Amount] (due [Insert Date])

Additional Terms

- The venue must be returned in the same condition as received.
- Client is responsible for obtaining necessary permits.
- Cancellation policy: [Insert Cancellation Policy]

Signatures

_____ **Client Signature**

Date: _____

_____ **Venue Representative**

Date: _____