

Commercial Brokerage Agreement for Lease Negotiations

Date: [Insert Date]

To:

[Client's Name]

[Client's Address]

[City, State, Zip Code]

Dear [Client's Name],

This letter serves as a formal agreement between [Brokerage Firm Name] and [Client's Name] regarding the commercial lease negotiations for the property located at [Property Address].

Terms of Agreement

- Brokerage Services:** [Brokerage Firm Name] will provide comprehensive brokerage services to assist in the negotiation and execution of a lease for the property.
- Compensation:** The brokerage fee will be [%] of the gross lease value, payable upon execution of the lease agreement.
- Duration:** This agreement shall commence on [Start Date] and continue until a lease is executed or terminated by either party with [Notice Period] notice.
- Confidentiality:** Both parties agree to maintain confidentiality regarding the negotiations and any sensitive information.

Please sign below to confirm your acceptance of the terms outlined above:

_____ [Client's Name]

Date: _____

_____ [Broker's Name]

Date: _____

Thank you for choosing [Brokerage Firm Name] as your representative for this lease negotiation.

Sincerely,

[Your Name]

[Your Title]

[Brokerage Firm Name]
[Contact Information]