

Architectural Services Retainer Agreement

Date: [Insert Date]

Client Name: [Client Name]

Client Address: [Client Address]

Dear [Client Name],

This Retainer Agreement ("Agreement") is made between [Your Company Name], located at [Your Company Address] ("Architect"), and [Client Name] ("Client").

1. Scope of Services

The Architect agrees to provide the following services: [Describe services].

2. Retainer Fee

The Client agrees to pay the Architect a retainer fee of [Amount] to secure the services outlined in this Agreement.

3. Term of Agreement

This Agreement shall commence on [Start Date] and continue until [End Date] unless terminated by either party.

4. Termination

Either party may terminate this Agreement with written notice of [number of days] days.

5. Governing Law

This Agreement shall be governed by the laws of the State of [State].

We look forward to collaborating on this project.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

Client Acceptance:

[Client Name]

Date: _____