

Architectural Consultancy Contract

Date: [Insert Date]

Client Name: [Client Name]

Client Address: [Client Address]

Dear [Client Name],

We are pleased to submit our proposal for architectural consultancy services based on our recent discussions. This contract outlines the terms under which we will provide our services.

1. Scope of Services

We will provide the following services:

- Initial consultation and site analysis
- Conceptual design and planning
- Construction documentation
- Project management
- Ongoing site supervision

2. Fees

The total fee for our services will be [Insert Fee] payable as follows:

- Advance payment: [Insert Amount]
- Upon design completion: [Insert Amount]
- On project completion: [Insert Amount]

3. Duration

The services will commence on [Start Date] and are estimated to conclude by [End Date].

4. Terms and Conditions

All work shall be completed in accordance with relevant laws and regulations. Confidentiality will be maintained at all times.

Please sign below to indicate your acceptance of this contract.

[Client Name] - Client

[Consultant Name] - Consultant

Thank you for considering our proposal. We look forward to working together.

Sincerely,

[Your Name]

[Your Title]

[Your Company]