Agreement Letter

Date: [Insert Date]
To: [Band Name]
[Band Address]
Dear [Band Name],
This letter serves to confirm our agreement regarding your upcoming performance on [Inser Date] at [Insert Venue]. We are excited to have you as our performing artists.
Terms of Agreement:
 Performance Date: [Insert Date] Venue: [Insert Venue] Performance Duration: [Insert Duration] Payment: [Insert Payment Details] Technical Requirements: [Insert Requirements]
Please sign below to confirm your acceptance of this agreement.
Sincerely,
[Your Name]
[Your Title]
[Your Organization]
Agreed and Accepted:
[Band Representative Name]
[Date]