

Performance Stipulation Letter

Date: [Insert Date]

To: [Band Name]

Address: [Insert Address]

Dear [Band Members/Manager's Name],

We are pleased to confirm your performance at [Venue Name] on [Performance Date]. The details of the performance stipulations are as follows:

Performance Details

- **Performance Time:** [Start Time] to [End Time]
- **Duration:** [Specify Duration] minutes
- **Set List:** [Briefly mention any required songs or themes]

Technical Requirements

- **Sound System:** [Details about the sound system required]
- **Lighting:** [Details about lighting requirements]
- **Additional Equipment:** [Specify any other equipment needed]

Payment Terms

The total payment agreed upon for this performance is [Amount]. Payment shall be made as follows:

- [Specify deposit amount and due date]
- [Specify remaining balance and due date]

Cancellation Policy

Should the band need to cancel the performance, a written notice must be provided no later than [Insert Time Frame].

We look forward to an incredible performance and a successful collaboration. Please sign and return this letter to confirm your acceptance of these stipulations.

Best Regards,

[Your Name]

[Your Title]

[Venue Name]

[Contact Information]

Band Representative Signature