

Price Modification Notice

Date: [Insert Date]

To: [Supplier's Name]

[Supplier's Address]

Dear [Supplier's Name],

We hope this message finds you well. This letter serves to formally notify you of a modification in our pricing agreement effective [Insert Effective Date].

Due to [brief reason for price modification, e.g., increased material costs, supply chain issues], we find it necessary to adjust the prices on the following items:

- [Item 1]: [Old Price] to [New Price]
- [Item 2]: [Old Price] to [New Price]
- [Item 3]: [Old Price] to [New Price]

We value our partnership and remain committed to ensuring a mutually beneficial relationship. We appreciate your understanding and continued support.

If you have any questions or concerns regarding this price modification, please do not hesitate to contact us.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]