

Vendor Agreement for Consumer Goods Distribution

Date: [Insert Date]

Vendor Name: [Insert Vendor Name]

Vendor Address: [Insert Vendor Address]

Vendor Contact: [Insert Vendor Contact Information]

Dear [Vendor Name],

This letter serves as a formal Vendor Agreement between [Your Company Name], located at [Your Company Address], and [Vendor Name] for the distribution of consumer goods as outlined below.

1. Purpose

The purpose of this agreement is to establish the terms and conditions under which [Your Company Name] will distribute [specific consumer goods] provided by [Vendor Name].

2. Terms of Agreement

- **Effective Date:** This agreement shall commence on [Insert Effective Date].
- **Products:** The products covered by this agreement are [list products].
- **Distribution Area:** [Insert distribution area].
- **Payment Terms:** Payment shall be made within [Insert terms, e.g., 30 days of invoice].
- **Duration:** This agreement will be in effect for [Insert duration] and may be renewed upon mutual consent.

3. Confidentiality

Both parties agree to maintain the confidentiality of the terms of this agreement and any proprietary information shared.

4. Termination

Either party may terminate this agreement with [Insert notice period, e.g., 30 days] written notice.

5. Acceptance

If the terms are acceptable, please sign below and return a copy to [Your Company Name].

Sincerely,
[Your Name]
[Your Title]

[Your Company Name]
[Your Contact Information]

Agreed and Accepted by:
[Vendor Name]

[Authorized Signature]
[Title]
[Date]