

Mutual Separation Agreement

Date: [Insert Date]

Parties:

[Contractor's Name]

[Contractor's Address]

[Company Name]

[Company Address]

Agreement

This Mutual Separation Agreement ("Agreement") is entered into by and between the above-mentioned parties as of the date first written above.

1. Background

Whereas, the Contractor has been providing services to the Company, and both parties wish to mutually terminate their relationship.

2. Terms of Separation

1. The Contractor will cease all work for the Company effective [Insert Effective Date].
2. Both parties agree that all obligations and duties under the existing contract will be considered fulfilled.
3. The Company will pay the Contractor any outstanding compensation due for services rendered up to the effective date.

3. Confidentiality

Both parties agree to maintain confidentiality regarding the terms of this Agreement and any proprietary information exchanged during the term of their relationship.

4. Release of Claims

Each party hereby releases the other from any and all claims, demands, or liabilities arising from their contracting relationship.

5. Governing Law

This Agreement shall be governed by the laws of [Insert State/Country].

6. Signatures

IN WITNESS WHEREOF, the parties hereto have executed this Mutual Separation Agreement as of the date first above written.

Contractor's Signature

[Contractor's Name]

Company Signature

[Authorized Representative's Name]