

# Equipment Purchase Agreement

**Date:** [Insert Date]

**From:**

[Nonprofit Organization Name]

[Nonprofit Organization Address]

[City, State, Zip]

**To:**

[Seller's Name]

[Seller's Address]

[City, State, Zip]

## Agreement

This Equipment Purchase Agreement ("Agreement") is made and entered into by and between [Nonprofit Organization Name] ("Buyer") and [Seller's Name] ("Seller") as of the date above.

### 1. Description of Equipment

The Seller agrees to sell, and the Buyer agrees to purchase the following equipment:

- [Equipment Description 1]
- [Equipment Description 2]

### 2. Purchase Price

The total purchase price for the equipment shall be [Insert Purchase Price].

### 3. Payment Terms

Payment shall be made by [Insert Payment Method] on or before [Insert Due Date].

### 4. Delivery Terms

The Seller shall deliver the equipment to [Delivery Location] by [Delivery Date].

## **5. Miscellaneous**

This Agreement constitutes the entire understanding between the parties. Any amendments must be in writing and signed by both parties.

### **IN WITNESS WHEREOF**

The parties hereto have executed this Agreement as of the date first above written.

#### **Buyer:**

[Nonprofit Organization Name]

By: \_\_\_\_\_

Name: [Name]

Title: [Title]

#### **Seller:**

[Seller's Name]

By: \_\_\_\_\_

Name: [Name]

Title: [Title]