

Training Services Agreement

Agreement Date: [Insert Date]

Parties:

This Agreement is made between:

[Client Company Name]

Address: [Client Address]

Contact: [Client Contact Person and Details]

and

[Training Provider Name]

Address: [Provider Address]

Contact: [Provider Contact Person and Details]

1. Purpose of Agreement

The purpose of this Agreement is to outline the terms and conditions under which the Training Provider will provide Leadership Development Training Services to the Client.

2. Training Services

The Training Provider agrees to deliver the following services:

- Leadership Workshops
- One-on-One Coaching Sessions
- Training Materials and Resources

3. Schedule

The training sessions will commence on [Start Date] and conclude on [End Date]. A detailed schedule will be provided to the Client prior to the start of training.

4. Fees and Payment

The total fees for the training services will be [Total Amount]. An invoice will be provided and payment is due within [Payment Terms] days of receipt.

5. Confidentiality

Both parties agree to maintain the confidentiality of all proprietary information exchanged during the term of this Agreement.

6. Termination

This Agreement may be terminated by either party with [Notice Period] written notice for any reason.

7. Governing Law

This Agreement shall be governed by the laws of [State/Country].

IN WITNESS WHEREOF, the undersigned have executed this Training Services Agreement as of the date first above written.

Client Signature: _____

Name: [Client Name]

Title: [Client Title]

Provider Signature: _____

Name: [Provider Name]

Title: [Provider Title]