

Mutual Aid Agreement Amendment

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

Dear [Recipient's Name],

I hope this letter finds you well. We are writing to propose amendments to the existing Mutual Aid Agreement dated [Original Agreement Date] between [Your Organization] and [Recipient's Organization].

After thorough discussions and evaluations, we believe that the following amendments will enhance our cooperation and mutual support:

- Amendment 1: [Description of Amendment 1]
- Amendment 2: [Description of Amendment 2]
- Amendment 3: [Description of Amendment 3]

We appreciate your attention to this matter and look forward to your feedback. Please feel free to contact us at [Your Contact Information] should you have any questions or require further clarifications.

Thank you for your partnership and commitment to mutual aid.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Address]

[Your Contact Information]