

# Research Collaboration Agreement

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

Dear [Recipient's Name],

We are pleased to propose a research collaboration agreement between [Your Organization's Name] and [Recipient's Organization's Name]. Our organizations share a common goal of advancing knowledge in [specific field or topic], and we believe that our partnership can yield significant outcomes.

## Objective

The objective of this collaboration is to [describe the purpose and goals of the research collaboration].

## Roles and Responsibilities

Both organizations agree to the following roles and responsibilities:

- [Your Organization's Role and Responsibilities]
- [Recipient's Organization's Role and Responsibilities]

## Funding and Resources

Each organization will provide the following funding and resources for the project:

- [Details of Funding/Resources from Your Organization]
- [Details of Funding/Resources from Recipient's Organization]

## Duration

This agreement will commence on [start date] and will continue until [end date], unless terminated by either party with [notice period].

## **Confidentiality**

Both parties agree to adhere to confidentiality concerning any proprietary information exchanged during this collaboration.

We are excited about the potential of this collaboration and look forward to your positive response. Please feel free to contact me at [Your Phone Number] or [Your Email] if you have any questions.

Thank you for considering this proposal.

Sincerely,

[Your Name]

[Your Title]

[Your Organization's Name]

[Your Organization's Address]