

Research Collaboration Agreement for Joint Grant Applications

Date: [Insert Date]

To: [Collaborating Institution Name]
Attention: [Collaborator's Name]
[Collaborator's Title]
[Collaborator's Institution Address]

Dear [Collaborator's Name],

We are pleased to propose a research collaboration between [Your Institution Name] and [Collaborating Institution Name] for the purpose of jointly applying for research grant funding. Our proposed project, titled "[Project Title]," aims to [briefly describe the goals and significance of the project].

As part of our collaboration, we agree to the following terms:

- Both parties will contribute to the design and implementation of the research project.
- Each party will share resources, including personnel, materials, and data, to ensure the success of the project.
- Intellectual property generated from this collaboration will be jointly owned, subject to further legal agreements if necessary.
- All financial matters related to the grant including budget allocation will be discussed and agreed upon by both parties prior to submission.
- Regular meetings will be held to assess progress and manage tasks effectively.

Please confirm your agreement to these terms by signing below. We believe that this collaboration will yield significant contributions to the field of [Field of Research] and look forward to your positive response.

Sincerely,

[Your Name]
[Your Title]
[Your Institution Name]
[Your Institution Address]
[Your Email]
[Your Phone Number]

Agreed and accepted by:

[Collaborator's Name]

[Collaborator's Title]

[Collaborating Institution Name]

[Date of Signature]