

Research Collaboration Agreement

Date: [Insert Date]

To: [Collaborating Institution/Organization Name]

Address: [Institution Address]

Dear [Recipient's Name],

We are pleased to propose a Research Collaboration Agreement between [Your Institution Name] and [Collaborating Institution/Organization Name] for the government-funded research project titled "[Project Title]." This collaboration aims to [briefly describe the purpose and goals of the research].

Objectives

- [Objective 1]
- [Objective 2]
- [Objective 3]

Roles and Responsibilities

Both parties agree to the following roles and responsibilities:

- [Your Institution's Responsibilities]
- [Collaborating Institution's Responsibilities]

Funding

This project is funded by [Funding Agency Name] under [any specific grant number or program].

Duration

The duration of this collaboration will be from [Start Date] to [End Date].

Confidentiality

Both parties agree to maintain confidentiality regarding all sensitive information shared during the course of this collaboration.

Termination

This agreement may be terminated by either party with [Number of Days] days written notice, should the need arise.

We look forward to your positive response and are eager to embark on this collaborative effort to advance research in our field.

Yours sincerely,

[Your Name]

[Your Position]

[Your Institution Name]

[Contact Information]

Enclosures: [List any documents attached]