

Research Collaboration Agreement

Date: [Insert Date]

[Institution A Name]
[Institution A Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Institution B Name]
[Institution B Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

Subject: Research Collaboration Agreement

Dear [Recipient's Name],

We are pleased to propose a collaboration between [Institution A] and [Institution B] for the purpose of conducting research on [brief description of research topic]. This letter outlines the agreement between our institutions regarding the collaboration:

1. Objective

The primary objective of this collaboration is to [describe the objectives of the research collaboration].

2. Roles and Responsibilities

Each institution will undertake specific roles as follows:

- [Institution A's responsibilities]
- [Institution B's responsibilities]

3. Duration

This agreement will commence on [start date] and will remain in effect until [end date], unless terminated earlier by either party with written notice.

4. Intellectual Property

The ownership of intellectual property arising from this collaboration will be shared as follows:
[insert details].

5. Funding

Funding for the collaboration will be provided by [source of funding], with specific responsibilities outlined in an attached budget.

We look forward to your positive response to this collaborative opportunity. Please sign and return a copy of this letter to indicate your acceptance of these terms.

Sincerely,

[Your Name]
[Your Title]
[Institution A Name]

Agreed and Accepted:

[Recipient's Name]
[Title]
[Institution B Name]
Date: _____