

Franchise Agreement Termination Notice

Date: [Insert Date]

To: [Franchisee's Name]

[Franchisee's Address]

[City, State, Zip Code]

Dear [Franchisee's Name],

We are writing to formally notify you of the termination of the Franchise Agreement between [Franchisor's Name] and [Franchisee's Name], dated [Agreement Date], in accordance with Section [Relevant Section] of the Agreement.

The termination will be effective as of [Termination Date], and you are required to cease using all trademarks, trade names, and any proprietary information associated with [Franchisor's Name].

We request that you return all materials and documentation pertaining to the franchise unit by [Return Date]. Additionally, please address any final financial obligations that may exist.

Thank you for your attention to this matter. If you have any questions or require further clarification, please do not hesitate to contact us.

Sincerely,

[Your Name]

[Your Title]

[Franchisor's Name]

[Franchisor's Address]

[City, State, Zip Code]