

Franchise Agreement Renewal Request

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Franchisor's Name]

[Franchisor's Title]

[Franchisor's Company Name]

[Franchisor's Company Address]

[City, State, Zip Code]

Dear [Franchisor's Name],

I hope this letter finds you well. I am writing to formally request the renewal of the franchise agreement for [Your Franchise Location/Business Name], which is set to expire on [Expiration Date].

Over the past [number of years] years, we have successfully operated under the [Franchise Name] brand, and we have achieved [mention any accomplishments or successes]. We believe that renewing our agreement will allow us to continue our growth and maintain the high standards associated with [Franchise Name].

We would appreciate the opportunity to discuss the terms of the renewal at your earliest convenience. Thank you for your attention to this matter, and I look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]