

# Client Acceptance Letter

Date: [Insert Date]

[Client's Name]

[Client's Address]

[City, State, Zip Code]

Dear [Client's Name],

We are pleased to inform you that your application for sales representation with [Your Company Name] has been accepted. We look forward to partnering with you and are excited about the opportunities this relationship will bring.

As a sales representative for [Your Company Name], you will have access to our full range of products and services. We believe that together we can achieve great results.

Enclosed you will find our agreement outlining the terms and conditions of our partnership. Please review, sign, and return the document at your earliest convenience.

If you have any questions or need further information, please do not hesitate to reach out to us.

Thank you for choosing [Your Company Name]. We look forward to a successful partnership.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]