Business Acquisition Proposal

Date: [Insert Date]
To: [Recipient's Name]
[Recipient's Title]
[Company Name]
[Company Address]
Dear [Recipient's Name],
We are writing to propose the acquisition of [Target Company Name]. After thorough research and evaluation, we believe that this acquisition presents a tremendous opportunity for both our companies to enhance market presence and drive future growth.
Our company, [Your Company Name], is committed to [briefly describe your company's mission and vision]. We have established a robust portfolio and a successful track record in [mention relevant industry or field], making us well-positioned for this endeavor.
The proposed acquisition comes with the following advantages:
 Increased market share and competitive edge. Access to new technologies and expertise. Operational synergies leading to cost savings.
We would like to schedule a meeting to discuss this proposal further. Please let us know your available dates and times. We are eager to explore how we can work together for mutual benefit.
Thank you for considering this opportunity. We look forward to your positive response.
Sincerely,
[Your Name]
[Your Title]
[Your Company Name]
[Your Contact Information]