

# Confidentiality Agreement

**Date:** [Insert Date]

## **Parties:**

This Confidentiality Agreement ("Agreement") is made between:

- [Your Company Name], located at [Your Company Address] ("Disclosing Party")
- [Vendor Name], located at [Vendor Address] ("Receiving Party")

## **1. Purpose**

The purpose of this Agreement is to protect the confidential information disclosed between the parties in relation to [specific project or purpose].

## **2. Definition of Confidential Information**

For the purposes of this Agreement, "Confidential Information" means any data or information that is proprietary to either party and not generally known to the public.

## **3. Obligations of Receiving Party**

The Receiving Party agrees to:

- Keep the Confidential Information confidential.
- Not disclose Confidential Information to any third parties without the prior written consent of the Disclosing Party.

## **4. Term**

This Agreement will commence on the date it is executed by both parties and will continue for a period of [insert duration].

## **5. Governing Law**

This Agreement shall be governed by and construed in accordance with the laws of [insert jurisdiction].

## **6. Signatures**

IN WITNESS WHEREOF, the parties hereto have executed this Confidentiality Agreement as of the date first above written.

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[Your Company Name] - Authorized Signature  
[Name, Title]

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[Vendor Name] - Authorized Signature  
[Name, Title]