

Confidentiality Agreement

Effective Date: [Insert Date]

This Confidentiality Agreement ("Agreement") is made and entered into by and between:

[Your Company Name]

Address: [Your Company Address]

and

[Freelancer Name]

Address: [Freelancer Address]

1. Definition of Confidential Information

For purposes of this Agreement, "Confidential Information" refers to any data or information that is proprietary to either party and not generally known to the public, including but not limited to:

- Business strategies
- Financial information
- Client lists
- Project details

2. Obligations

The Freelancer agrees to:

- Keep the Confidential Information in strict confidence.
- Not disclose any Confidential Information to third parties without prior written consent.
- Use the Confidential Information solely for the purpose of performing services for [Your Company Name].

3. Term

This Agreement shall commence on the Effective Date and shall continue until terminated by either party with a written notice.

4. Governing Law

This Agreement shall be governed by the laws of [Insert State/Country].

IN WITNESS WHEREOF

The parties hereto have executed this Confidentiality Agreement as of the date first above written.

[Your Company Name]

By: _____

Name: [Your Name]

Title: [Your Title]

[Freelancer Name]

By: _____

Name: [Freelancer Name]