

Employee Contract Agreement

Date: [Insert Date]

Employee Name: [Insert Employee Name]

Position: [Insert Position]

Confidentiality Clause

1. Definition of Confidential Information:

All non-public information, including but not limited to, business strategies, financial information, and customer data, that the employee may access or develop during their employment.

2. Obligation of Confidentiality:

The employee agrees to maintain the confidentiality of all confidential information and shall not disclose it to any third parties without prior written consent from the employer.

3. Duration of Obligation:

The obligation of confidentiality shall continue for a period of [insert time period] after the termination of employment.

4. Exceptions:

This clause does not apply to information that is publicly available or is required to be disclosed by law.

5. Acknowledgment:

By signing this agreement, the employee acknowledges that they have read and understood the confidentiality obligations detailed above.

Employee Signature: _____

Employer Signature: _____

Date of Signatures: [Insert Date]