

# Letter of Acknowledgment

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Position]

[Organization's Name]

[Organization's Address]

Dear [Recipient's Name],

I am writing to formally acknowledge the board's proactive engagement in [specific project or initiative]. Your commitment to fostering collaboration and innovation has significantly contributed to our progress.

Your insights and actions have not gone unnoticed, and we appreciate the time and effort you have devoted to ensuring our collective success.

We look forward to continuing this positive momentum and working together to achieve our objectives.

Thank you once again for your unwavering support and leadership.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]