

# Recognition of Charitable Contributions

Date: \_\_\_\_\_

To: [Donor's Name]

[Donor's Address]

Dear [Donor's Name],

On behalf of [NGO Name], I would like to express our heartfelt gratitude for your generous contributions to our cause. Your support has made a significant impact on our ability to [briefly describe what the contributions helped achieve].

Thanks to your commitment, we have been able to [mention specific projects or outcomes]. Your generosity not only aids in our immediate initiatives but also inspires others to contribute towards creating a positive change in our community.

We are honored to recognize your contributions, and we would like to acknowledge you at our upcoming event on [event date]. We would be thrilled if you could attend as our special guest.

Thank you once again for your unwavering support. Together, we can continue making a difference in the lives of those we serve.

Sincerely,

[Your Name]

[Your Position]

[NGO Name]

[Contact Information]