

Dear [Name],

On behalf of [Charity Name], I would like to extend our heartfelt gratitude for your generous assistance and support. Your contribution has made a significant impact on our mission to [briefly describe the mission of the charity].

We truly appreciate your willingness to help and your dedication to our cause. Your kindness and support enable us to continue our work and reach even more individuals in need.

Thank you once again for your invaluable help. We look forward to your continued support as we strive to make a difference in our community.

Sincerely,

[Your Name]
[Your Position]
[Charity Name]
[Contact Information]