

Letter of Acknowledgment

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

[Recipient Name]

[Recipient Title]

[Recipient Company Name]

[Recipient Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

We would like to express our sincere gratitude for your generous capital support in the development of our business, [Your Company Name]. Your investment not only provides the necessary resources but also strengthens our commitment to achieving our goals.

With your support, we are able to [briefly describe how the capital will be used, e.g. expand our product line, hire additional staff, enhance our marketing efforts]. This investment will significantly contribute to our growth and success.

Thank you once again for your trust and support. We look forward to a prosperous relationship and will keep you updated on our progress.

Best Regards,

[Your Name]

[Your Title]

[Your Company Name]