

Letter of Appreciation

Date: [Insert Date]

[Donor's Name]

[Donor's Address]

[City, State, Zip Code]

Dear [Donor's Name],

On behalf of [Your Organization's Name], I would like to extend our heartfelt gratitude for your generous food donation made on [insert date of donation]. Your contribution has greatly impacted our mission to [insert mission statement or purpose of the organization].

The food you donated will help us provide much-needed nourishment to [describe the recipients or community served]. Your kindness and support are invaluable to us.

Thank you once again for your generosity. We are truly grateful for your commitment to making a difference in our community.

Sincerely,

[Your Name]

[Your Title]

[Your Organization's Name]

[Contact Information]