

Acknowledgment of Referral

Dear [Referrer's Name],

I hope this message finds you well. I am writing to express my heartfelt gratitude for referring [New Client's Name] to our services. Your trust and confidence in my work mean a great deal to me.

We are committed to providing the highest level of service and are excited to work with [New Client's Name]. It is always a pleasure to serve clients referred by valued friends and associates like you.

As a token of my appreciation, I would like to offer you [mention any incentive, if applicable]. Thank you once again for your support and for thinking of us.

Warm regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]