

## **Subject: Acknowledgment of Recommendation Letter**

Dear Professor [Last Name],

I hope this message finds you well. I am writing to sincerely thank you for taking the time to write a recommendation letter on my behalf for [specific program/job name]. I greatly appreciate your support and guidance throughout my academic journey.

Your insights into my skills and experiences will undoubtedly strengthen my application, and I am truly grateful for your assistance.

Thank you once again for your help. I will keep you updated on the outcome of my application.

Warm regards,

[Your Name]

[Your Contact Information]

[Date]