

Supplier Sustainability Performance Metrics

Date: [Insert Date]

To: [Supplier Name]

Address: [Supplier Address]

Dear [Supplier Name],

As part of our commitment to sustainability and responsible sourcing, we are reaching out to communicate our expectations regarding sustainability performance metrics for our suppliers. Astute management of environmental, social, and governance (ESG) factors is essential to our mutual success.

Key Sustainability Performance Metrics

- Carbon Footprint: [Specify target or calculation method]
- Water Usage: [Specify reduction targets or benchmarks]
- Waste Management: [Outline recycling and waste reduction goals]
- Labor Practices: [Indicate requirements for fair labor practices]
- Sourcing of Materials: [Describe expectations for sustainable sourcing]

We kindly ask you to complete the attached sustainability performance questionnaire by [insert deadline]. Your ongoing commitment to improving sustainability practices is vital for our partnership and the broader community.

Please feel free to reach out if you have any questions or require additional information.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]