Contractual Breach Remedy Proposal

Date: [Insert Date]
To: [Recipient's Name]
[Recipient's Title]
[Company Name]
[Company Address]
Dear [Recipient's Name],
I hope this message finds you well. I am writing to address the recent breach of contract regarding [briefly describe the contract and breach]. In light of this situation, I would like to propose a remedy to resolve the issue amicably.
Proposed Remedies
 Restitution: [Describe the proposed restitution measures]. Compensation: [Outline the compensation you are offering]. Future Mitigation Steps: [Explain steps to prevent future breaches].
We believe that these steps will not only rectify the current situation but also strengthen our business relationship moving forward. Please let me know a suitable time for us to discuss this proposal further.
Thank you for your attention to this matter. I look forward to your prompt response.
Sincerely,
[Your Name]
[Your Title]
[Your Company]

[Your Contact Information]