

Feedback on Order Fulfillment Accuracy

Date: [Insert Date]

To: [Supplier's Name]

From: [Your Company's Name]

Subject: Feedback on Recent Order Fulfillment

Dear [Supplier's Name],

We appreciate your partnership and the efforts you put into fulfilling our recent order [Order Number]. We would like to take a moment to provide feedback regarding the accuracy of the order fulfillment.

Upon review, we observed the following points:

- Items received matched the quantity ordered.
- Product specifications were adhered to closely.
- Delivery was prompt and arrived on the expected date.

We also noted a few areas for improvement:

- One of the items, [Item Name], had a discrepancy in color (ordered: [Color], received: [Color]).
- Packaging was slightly damaged upon arrival.

We value our relationship and believe that with continued collaboration, we can enhance our order fulfillment process even further. Thank you for your attention to these matters, and we look forward to your response.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]