

# Trade Secret Protection Agreement

Date: [Insert Date]

To: [Vendor Name]

Address: [Vendor Address]

Dear [Vendor Name],

We are excited to engage in a partnership with your company for the [specific purpose or project]. As part of this collaboration, it is essential to ensure that both parties protect their proprietary information and trade secrets. Therefore, we request that you adhere to the following terms regarding trade secret protection:

1. **Definition of Trade Secrets:** For the purposes of this agreement, "trade secrets" refers to any confidential information or proprietary data that is not generally known to the public that provides a competitive advantage.
2. **Confidentiality Obligations:** You agree to keep all trade secrets strictly confidential and shall not disclose them to any third parties without our written consent.
3. **Usage Restrictions:** You shall use the trade secrets solely for the purpose of fulfilling the obligations outlined in our partnership.
4. **Duration of Obligation:** The confidentiality obligations stated herein shall remain in effect for [insert duration] following the termination of our partnership.
5. **Return of Materials:** Upon termination of our agreement, you shall return or destroy all materials containing our trade secrets.

Your acceptance of these terms is vital to ensuring a successful and collaborative relationship. Please confirm your agreement by signing below and returning a copy to us by [insert deadline].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]

Agreed and Accepted:

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[Vendor Name] - [Position]

Date: \_\_\_\_\_