

Subject: Year-End Rebate Appeal

Dear [Supplier's Name],

I hope this message finds you well. As we approach the end of the year, we would like to take the opportunity to express our gratitude for your continued partnership and support throughout the year.

As we review our financial performance and expenditures across the year, we kindly request your consideration of a year-end rebate based on our purchase volume and the strong relationship we have built. This rebate would greatly assist us in achieving our budgetary goals for the upcoming year.

We have consistently placed significant orders with your company and believe that a year-end rebate would reflect our commitment and strengthen our ongoing partnership.

We appreciate your attention to this matter and look forward to your positive response. Thank you once again for your continued partnership.

Warm regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]